Role Description for Locally Supported Minister (LSM)

1. **Role title:** Associate Priest part-time (3 days per week), All Hallows-by-the-Tower

1. **Appointed by and responsible to:** Vicar (and during interregnum the Archdeacon of London)

*The church is about to go into vacancy and so the first 9-12 months of the post will be carried out during an interregnum.*

1. **Appointment Duration:** 2 years (renewable)
2. **Role Purpose:**

The Parish of All Hallows by the Tower is situated at the ­­­south-eastern edge of The City of London, on the boundary with the Borough of Tower Hamlets, next to the Tower of London and on the river Thames. It serves a diverse mix of City workers, residents and visitors to London, and seeks to be place of encounter with God, through prayer and worship, generous welcome, engaging history and its committed and faithful community. Worship is inclusive and accessible, in the liberal catholic tradition. The church dates back to the 7th century and has been a gateway to Christianity in the City from the earliest times.

We are looking for an Associate Priest to join the ministry team at a time of change and opportunity. This is a part-time role, three days a week to work alongside the Vicar and Assistant Curate in leading the mission and ministry of All Hallows by the Tower. The church is about to go into vacancy and so the first 9-12 months of the post will be carried out during an interregnum.

As the church seeks to serve this local area of the City All Hallows has recently formed a cluster with two nearby churches St Mary-at-Hill and St Margaret Pattens. The current Vicar of All Hallows is also Priest-in-Charge of St Mary at Hill. This is expected to be the case with the new incumbent once they are in post.

There will be particular responsibilities given that the parish is going into a time of vacancy and it is envisaged that the LSM role during this time will work closely together with the Assistant Curate and Churchwardens, supported by the Parish Administrator, in the managing and running of the parish, it’s worshipping life, operational areas and service to the local and varied community.

1. **Conditions:**

Locally Supported Ministry (LSM) stipendiary half time post.

3 days a week – Sundays, Wednesdays, Thursdays

50% stipend

50% housing allowance

And conditions as set out in the Statement of Particulars and Working Agreement.

1. **Responsibilities of the Appointment:**

Be a faithful member of the clergy team and share in the prayer and pastoral life of the church, supporting its congregation, staff and volunteers and wider community.

Lead and preach at regular Sunday and weekday services, including the 11.00am Sunday Parish Eucharist, Wednesday 6.00pm Taizé service and Thursday 8.30am Eucharist service.

Lead occasional offices (baptisms, weddings and funerals) and take part in the regular daily offices.

Prepare liturgy for regular services following the liturgical year.

Clergy lead on the upcoming roof project, working with the QI/Project Manager and Fabric Committee.

Liaise with Livery Companies, charities and other organisations and with individuals in the preparation and leading of special services and memorials.

Be an active member of the local cluster and help to shape and develop this work as it serves the local community.

Share in the representation of the church at City events and activities.

Attend PCC meetings and other meetings as required.

Attend Deanery Chapter and Synod where available.

1. **Person specification:**

* An experienced and faithful priest and pastor with broad parish ministry experience
* A collaborate team player.
* A gifted preacher and teacher.
* Excellent experience of hands-on parish management, including the running of a medium sized building project in a listed church building, and proven operational and financial competencies.
* Experience of ministering during a time of change in church life e.g. during a vacancy or equivalent would be an advantage.
* Experience of a ‘gathered’ church congregation and a diverse community.

1. Safeguarding: The Church of England’s safeguarding policy statement [‘Promoting a Safer Church’](http://www.churchofengland.org/sites/default/files/2017-11/cofe-policy-statement.pdf) outlines the Church’s commitment to promoting a safe environment and culture across all Church bodies, and related church bodies.  As this role requires close contact with children and vulnerable adults, the successful applicant will be required to attend safeguarding training as well as consent to an enhanced DBS disclosure.
2. **Diversity statement: *The Diocese of London is committed to creating and sustaining a diverse and inclusive workforce which represents our context and wider community. We are aware that those of Global Majority Heritage/United Kingdom Minority Ethnic (GMH/UKME), women, and disabled people are currently under-represented among our clergy and workforce, and we particularly encourage applications from those with the relevant skills and experience that will increase this representation.***